

Appendix 1

Service	What you can expect	How we will measure	Monitoring Frequency	How to report an issue	Penalty	Ratchet
Household waste collection	You can expect, on alternate weeks, your black then green and brown bins (if part of the charged service) to be emptied, with the food caddy emptied weekly; in the event that your bin is missed, if you report this by 12.00 it will be collected the same day, if reported after 12 then it will be emptied the following day. All bins will be returned to the point of presentations and assisted collections will be offered where required.	Where the same property is missed twice or more for a particular waste service (e.g food waste collection) in 2 months. Target < 30	Bi Monthly	Resident calls Peterborough Direct, or Amey Peterborough helpdesk	£ 250.00	Monthly
		Number of missed collections at assisted collection properties. Target < 70	Monthly	Resident calls Peterborough Direct, or Amey Peterborough helpdesk	£ 250.00	Monthly
		Number of complaints received with regards to replacement of waste containers. Target < 12 per month	Monthly	Resident calls Peterborough Direct, or Amey Peterborough helpdesk	£ 250.00	Monthly
		Overall household waste collection customer satisfaction from the Citizens panel survey to be above 87.5 % (see appendix 1a) ; taking into account any factors that may reduce satisfaction as a direct result of Council Policy. To be revised annually.	Annually	Survey sent to residents of Peterborough	Variable	None
		Failure to achieve the following recycling performance in the specified contract year (please note these figures will need to be adjusted to take into account the charged garden waste scheme) : 2013/14 - 60% 2014/15 - 61%	Annually	PCC produce statistical information each month with the data provided by Amey Peterborough	£ 57,608.00	None
Street sweeping, washing, litter collection and bin emptying	All 1981 streets will be cleansed within Peterborough and brought back to Grade A standard, this will include road sweeping, litter collection, leaf clearance and street washing. All full litter / dog bins that are reported before 13:00 will be emptied the same day there after the next working day. Graffiti will be removed from PCC land within 6 hours if it is offensive and 3 days for non offensive, while fly tipping will be removed within 2 hours where it is hazardous and within 2 days for all other instances. All PCC highways will be cleansed and central reservations cleared of detritus and weeds. These operations will be carried out in compliance with the street cleansing plan to maintain High, Medium and Low intensity areas.	Overall Street Cleansing customer satisfaction from the Citizens panel survey to be above 61.9% (see appendix 1a) taking into account any factors that may reduce satisfaction as a direct result of Council Policy. To be revised annually.	Annually	Survey sent to residents of Peterborough	Variable	None
		Failure to bring an area back to Grade A standard in accordance with the agreed timeframe set out below demonstrated through 95% of quality audits. The streets are split 41 High intensity 29 Medium and 1911 Low. High intensity being the City centre areas. for grading image see appendix 1b	Monthly	Report is made to Peterborough Direct, or Amey Peterborough helpdesk	£ 1,000.00	Monthly
		Where a litter or dog bin is reported as full or over flowing the Partner will ensure that the bin is emptied in accordance with the following (for grading image see appendix 1b): * In City centre areas within 30 minutes * In all other areas if reported before 1pm emptied the same day * If reported after 1 pm emptied the following working day	Monthly	Report is made to Peterborough Direct, or Amey Peterborough helpdesk	£ 500.00	Monthly
		Fly tipped waste removed within 24 hours where it is hazardous and 48 hours where it is deemed as non hazardous.	Monthly	Report is made to Peterborough Direct, or Amey Peterborough helpdesk	£ 500.00	Monthly
		Agree a target reduction level and associated work plans with Peterborough City Council. Target becomes binding if enforcement responsibility is delegated to Amey Peterborough.	TBC	TBC	TBC	TBC
Parks, trees, grass cutting, shrubs and flowers	An annual plan of shrub, grass and bedding maintenance will be produced to detail the frequency of maintenance in a given area. Amenity grassed areas will be cut on a regular cycle and shrubs will be cut once to a years growth with any health and safety or sightline issues being cut throughout the year. They will supply and maintain all hanging baskets and winter and summer bedding plants. All Trees within Peterborough will be inspected and recorded on a comprehensive risk management database with any remedial work being carried out as and when required. All emergency work will be carried out within 1 day, 6 weeks for a priority and all else within 12 weeks. Litter will be removed from all PCC open space areas to maintain a grade A standard. Green Flag sites will retain their awards and proposals put in place to increase the numbers of across the City. All play equipment and park furniture will be inspected and maintenance carried out where required.	Overall Grounds Maintenance customer satisfaction from the Citizens panel survey to be above 73.6% (see appendix 1a) taking into account any factors that may reduce satisfaction as a direct result of Council Policy. To be revised annually.	Annually	Survey sent to residence of Peterborough	Variable	None
		Failure to maintain and regain Green Flag status in Central Park, Itter Park, Victoria Gardens and Eye Open Space	Annually	Green flag awarded / not awarded	£ 5,000.00	None
		Failure to meet amenity grass cutting frequency (3 weekly from April for 95% of the area) to an appropriate standard / finish for the specific area when cutting complete. <i>Image to be added</i>	Monthly	Quality checks performed by Amey / PCC	£ 1,000.00	Monthly
		Failure to carry out a yearly cut of all shrubs to a years growth.	Annually	Thorough the yearly shrub cutting plan	£ 1,000.00	Yearly
		Maintain flowers beds and displays ensuring aesthetically pleasing (ensuring substantially free from weeds).	Monthly	Quality checks performed by Amey / PCC	£250	Monthly
		Any shrub/greenery encroaching on site lines or affecting H&S to be cut back as required within 1 week.	Monthly	Report is made to Peterborough Direct, or Amey Peterborough helpdesk	£250	Monthly
		Failure to inspect trees as instructed by the Authority within the time period set out below. These must be recorded and maintained on an up to date tree asset register • 2 hours if deemed as an emergency • 4 weeks if deemed as a priority • 8 weeks in all other cases	Monthly	Statistical information taken from Works manager	£ 1,000.00	Monthly
Failure to inspect, maintain and record play area inspections in accordance with the spec	Monthly	Statistical information taken from Works manager	£ 1,000.00	Monthly		

City Centre	You can expect the City Centre to have a designated team which will carry out a daily cleanse of benches and bike shelters on Long Causeway, Bridge Street and Lower Bridge street. They will remove pigeon faeces from hard surfaces and remove chewing gum from Cathedral square. There will also be 4 hot washes carried out on the pavement areas per year, a hit squad will be available for spills. Litter bins will be emptied through the day and litter collected from the streets to maintain a Grade A standard	Overall household waste collection customer satisfaction from the Citizens panel survey to be above 75.3% (see appendix 1a); taking into account any factors that may reduce satisfaction as a direct result of Council Policy. To be revised annually.	Annually	Survey sent to residents of Peterborough	Variable	No
	All unauthorised encampments will be visited within 24 hours and communicated to the authority a suitable removal date. Regular visits will be made to ensure that the encampment is not causing anti social behaviour or carrying out any criminal offences. Assistance will also be given when required to evict encampments and arrange for subsequent clear up and securing of the land. Authorised Sites will be maintained and have regular Health and Safety risk assessments carried out including a weekly inspection of the sites. Remedial work will be carried out to the sites as and when required.	Cleanse and secure unauthorised traveller sites within 24 hours of departure	Monthly	Statistical information taken from Works manager	£ 1,000.00	Monthly
Complaints	The partner will adopt the PCC complaints procedure which is a 3 stage procedure with all complaints being responded to within 10 working days. If the partner wishes to change this policy they must set out their proposals and allow 10 working days for the Authority to respond. This excludes complaints specifically regarding Peterborough City Council Policy (for example the introduction of the charged garden waste collection).	Number of stage 2 complaints target < 2 per month	Monthly	Statistical information taken from Works manager	£ 250.00	Monthly